



Care Alliance

Job Description

Position: Registered Nurse

EEO Category: Professional

Reports to: Nursing Administrator

Full/Part Time: Full Time

Location: US – OH – Cleveland

Shift: 8am – 4:30 pm

Mission Statement:

Our mission is to provide high-quality, comprehensive medical and dental care, patient advocacy and related services to people who need them most, regardless of their ability to pay. Caregivers demonstrate a high level of empathy, compassion and profound respect while providing excellence of care to our patients. They serve as advocates for all of those in our Northeast Ohio community, especially the most vulnerable.

Job Summary:

Responsible for the delivery of primary health care with a focus on individuals who are underserved, including homeless, living in public housing, or uninsured. Function as charge nurse for selected clinics and based on Program Specifics. Advises patients on ways to maintain health and prevent diseases. Excellent oral and written communication skills are required as this position involved daily interactions with clients, staff, volunteers, and other medical professionals. Experience working with pediatrics is a requirement for this position.

Task Responsibilities:

*Include but are not limited to:

- Function as clinic charge nurse. Must have supervisory experience
- Triage, complete intake and basic health assessments and screening on patients according to Care Alliance protocols
- Perform basic procedures, including venipunctures, IV's, injections, EKG's, and assist with other procedures
- Check in with patients to ensure proper nursing care
- Maintain accurate health care records, maintaining confidentiality
- Conduct Nurse Clinics
- Maintain medications and medical supplies
- Work and communicate with diverse populations, including clients, staff and volunteers

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- Work collaboratively with other Care Alliance health professionals to facilitate a team approach to patient management
- Prepare patients for their treatments
- Work independently within the scope of nursing practice
- Assist with the orientation/supervision of clinical personnel, students and volunteers

Minimum Education and Experience:

Required:

- Registered nurse with current Ohio licensure
- Minimum three years' experience; primary care, chronic care, outpatient, community health and/or pediatric nursing required
- Pediatric experience required
- Experience as a community-oriented nurse working with underserved populations
- Leadership experience to run a fast pace clinic
- Excellent clinical skills
- Familiarity with health issues including chronic illnesses, and communicable diseases
- Experience managing multiple tasks and producing expected results
- Strong analytical and problem-solving skills
- Commitment to the mission of Care Alliance

Preferred:

- BSN preferred
- Previous experience with individuals who are underserved, homeless or living in public housing preferred
- Experience working with a diverse and impoverished population
- Supervisory experience highly preferred
- Working knowledge of a second language (preference towards Spanish)

Certifications Required:

- Valid Ohio driver's license, insurance and transportation
- Current Ohio Registered Nurse License

Technology Requirements:

Basic understanding and familiarity with the following programs:

- Strong computer skills
- Experience with electronic medical records
- Spreadsheet software – Ex: Microsoft Excel
- Email software

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Physical Requirements:

The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Employees will also be required to stand, walk, or sit for extended periods of time
- May exert up to 20 pounds of force occasionally to properly handle medical equipment
- Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus
- May be exposed to hazardous conditions

Care Alliance Locations:

Care Alliance Health Center
St. Clair Clinic
1530 St. Clair Avenue

Riverview Clinic
Riverview Estates
1795 West 25th Street

Stokes Clinic
Carl B. Stoke Social Service Mall
6001 Woodland Avenue

Central Neighborhood Clinic
2916 Central Avenue

Equal Employment Opportunity

It is the policy of the Care Alliance Health Center to ensure equal employment opportunity in accordance with the Ohio Revised Code 125.111 and all applicable federal regulations and guidelines. Employment discrimination against employees and applicants due to race, color, religion, sex (including sexual harassment), national origin, disability, age (40 years or more), military status or veteran status is illegal.

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Care Alliance Health Center

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